



Service Location Plan, Furniture
&
Electrical Manual

AOGS – AGU (WPGM) Joint Assembly 2012
13 – 17 August 2012
Resorts World Sentosa
Singapore

Presented by:
Cityneon Exhibition Services Pte Ltd
84 Genting Lane #05-01
Cityneon Design Centre
Singapore 349584
Tel: (65) 6571-6397
www.cityneon.net
Contact: Ms Serene Shen

AOGS 2012

13 – 17 August 2012

Compass East Ballrooms 1 & 2
Resorts World Convention Centre**DEADLINE : 13 July 2012**Please complete this form, retain one copy for your file and mail/
email to :**CITYNEON EXHIBITION SERVICES PTE LTD**
84 Genting Lane, #05-01, Cityneon Design Centre
Singapore 349584

Tel : (65) 6571-6397 Fax : (65) 6749-9050

Attn : Ms Serene Shen (sereness@cityneon.com.sg)

FURNITURES & ACCESSORIES**Notes:**

- If you have contracted the shell stand package, please ensure that you are ordering only your additional requirements.
- As stocks are limited, late orders cannot be guaranteed & if accepted, will be subjected to a **30% surcharge** after the deadline and **50% surcharge for on-site orders**.
- All items are on rental basis for the period of exhibition only.
- Cancellation of order is subject to 30% surcharge.

ITEM	UNIT COST S\$	QTY	COST
Easy Arm Chair	50		
Chrome Folding Chair	22		
Executive Chair	99		
Round/Square Table	61		
White Square Table	61		
Square Coffee Table	44		
Round Barstool	50		
Reception Desk	66		
Lockable Cabinet	88		
TV Rack	132		
Display Block (500mmH, 750mmH, 1000mmH)	66/ 99/ 132		
Low Showcase (w/o lightings)	253		
High Showcase (w/o lightings)	352		
Brochure Rack	200		
Tall Fridge – (w/o powerpoint)	242		
Bar Fridge – (w/o powerpoint)	200		
Wall Shelving – slope/flat	39		
Display Board	44		
Waste Basket	11		
Potted Plants (low)	17		
Potted Plants (high)	28		
Total Cost Before Tax			:
30% Late Order Surcharge			:
7% Goods & Services Tax			:
Total Cost inclusive of Tax			:

MODE OF PAYMENT (Orders will only be processed when accompanied by FULL PAYMENT)

Crossed cheque or bank draft made payable to Cityneon Exhibitions Services Pte Ltd
Mailing Address : 84 Genting Lane, #05-01, Cityneon Design Centre, Singapore 349584

Telegraphic Transfer – Please make payment in S\$ to the following account :
Cityneon Exhibition Services Pte Ltd, Account Number: 0-853370-002
Citibank, N.A., Singapore Branch, 3 Temasek Avenue #11-00 Centennial Tower Singapore 039190
Swift Code: CITISGSG, Bank Code: 7214, Bank Branch: 001

American Express **MasterCard** **Visa**

Card no. : _____ Expiry Date : _____ (dd-mm-yy)

Cardholder's name : _____

Signature: _____

Exhibiting Company :		
Booth No.	Stand Area (m2) :	
Address :		
Tel No :	Fax no. :	Email :
Contact Person :		

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LIGHTING & ELECTRICAL

DEADLINE : 13 July 2012

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Singapore 349584

Tel : (65) 6571-6397 Fax : (65) 6749-9050
Attn : Ms Serene Shen (sereness@cityneon.com.sg)

Notes :

- If you have contracted the shell stand package, please ensure that you are ordering only your additional requirements.
- If you have contracted bare space and using your own contractor to build your booth, you must order your electrical requirement from the Official Stand Contractor. Only the Official Contractor is authorised to undertake all electrical jobs in the exhibition area.
- Please submit this form with your service location plan.
- As stocks are limited, late orders cannot be guaranteed & if accepted, will be subjected to a **30% surcharge after the deadline** and a **50% surcharge for on-site orders**.

Important: Exhibitors and contractors are to note that electrical supplies are FOR EQUIPMENT DEMONSTRATION ONLY and NOT FOR LIGHTING. Please check that your equipment can operate on these electrical specifications, and bring along your own transformer or regulator if necessary.

ITEM	UNIT COST S\$	QTY	COST
40W Fluorescent Tube (4 feet)	61		
100W Spotlight	66		
100W Longarm Spotlight	72		
300W Floodlight	154		
500W Floodlight	275		
Lighting connection (max 100W)	55		
Lighting connection (max 300W)	88		
13amp/ 230V single-phase power outlet	66		
15amp/ 230V single-phase power outlet	88		
15amp/ 415V three-phase power outlet	308		
30amp/ 415V three-phase power outlet	550		
Total Cost Before Tax			:
30% Late Order Surcharge (if any)			:
7% Goods & Services tax			:
Total Cost with tax			:

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Cardholder's name : _____

Signature: _____

Exhibiting Company :		
Booth No.	Stand Area (m2) :	
Address :		
Tel No :	Fax no. :	Email :
Contact Person :		

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SERVICE LOCATION PLAN

DEADLINE : 13 July 2012

Please completed this form

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Tel : (65) 6571-6397

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FOR SHELL SCHEME EXHIBITORS




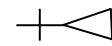

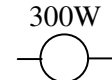

- Indicate the following on the plan below (every one block is 1m): Power points and spotlights using the symbols below.
- Use a separate attachment if the block given below are too small.
- All fixtures will be placed at the discretion of the Official Contractor if this form is received after the above deadline.

FOR RAW SPACE EXHIBITORS

- Fax your design plans to Ms Serene Shen at (65) 6749-9050.
- Indicate your electrical and lightings requirements of your plans (every square is 500mm).

Backwall (3mL)

Fascia nameboard / Open Frontage

Symbol	Item	Symbol	Item
	Fluorescent Tube	X	100W Lighting Connection
	100W Spotlight	13A 	13amp/230V single phase (for machinery only)
	100W Longarm Spotlight	15A 	15amp/230V single phase (for machinery only)
300W 	300W Floodlight	15A 	15amp/415V three phase (for machinery only)

Exhibiting Company :		
Booth No.	Stand Area (m2) :	
Address :		
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Contact Person :		

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FASCIA FORM

FASCIA BOARDS

- All fascia boards will have colour background with Helvetica text.
- Adding of any logos will be subjected to additional cost. Cost will vary depending on the complexity and colours of the logo(s).

Our stand fascia wordings are (maximum 24 characters):

**Please email us your fascia name if it exceeds 24 characters. Font size will be reduced accordingly to accommodate fascia board length should fascia name exceed 24 characters. All fascia names will come in UPPER CASE only.

STAND OPENINGS

Exhibitors with a corner stand will have two open sides to their stand. If no preference is indicated, no side wall(s) will be provided in order to give more visibility to all corner stands and independent perimeter stands.

- If you wish to have only one opening, please indicate below.
 - I am occupying a corner booth and I DO NOT want the additional open side(s).

ENTITLEMENT FOR STANDARD SHELL SCHEME BOOTH

Stand Area in Sqm	9sqm	18sqm	27sqm
40W Fluorescent Light	2	4	6
13amp/230V Power Outlet	1	2	3
Reception Desk 750H x 980L x 490W	1	2	3
Folding Chair	2	4	6
Waste Basket	1	2	3

SHELL STAND SPECIFICATIONS

- A) **Walls:** 2.44m (8ft) high in white laminated 3mm thick plywood panel joined by aluminium section.
- B) **Fascia:** 30cm (1ft) high, with exhibitor's name and stand number in cut-out PVC sticker in English.
- C) **Lighting:** 40W Fluorescent Light and 13amp/230V single-phase power outlet in accordance with the numbers stated in the table.
- D) **Furniture:** Reception Desk, Folding Chair and Waste Basket

Exhibiting Company :		
Booth No.	Stand Area (m2) :	
Address :		
Tel No :	Fax no. :	Email :
Contact Person :		