

Call for the Venue of the 7th AOGS Annual Meeting in 2010

The Asia Oceania Geosciences Society (AOGS) hereby invites proposals for the venue of the Society's annual meeting in Asia/Oceania in 2010. This conference will be the 7th annual meeting of the AOGS, and should take place for 5 continuous days during the period June to August 2010.

We request presentations of the proposals at the Society's Council meeting on Saturday– June 21 in Busan. Time and venue are to be confirmed. A Notice of Intent to Propose must also be sent (see items 1.0 and 2.0 below).

Proposals should be presented in electronic form on an AV system (see item 3.0 below) and on paper. They should include information on:

- (1) Accessibility of the proposed site from an international airport and major cities,
- (2) Availability of a conference facility with an appropriate size* and affordable price**. Bring a brochure of the facility showing the layout and the formula for the rental fee.
- (3) A draft budget for the rental of the conference facility and AV/technical equipment, and conference refreshments **.
- (4) Availability of sufficient rooms in suitable hotels, ranging from hostel to 4/5 stars, for the meeting attendees.
- (5) Availability of frequent affordable transportation, whether public or provided by the conference, between the conference facility and hotel sites.

* Ideally, one room of capacity of 500-1.500 for the Plenary (half a day), 6 rooms of capacities of 100-150 for 5 days, 12 rooms of capacities of 50-100 for 5 days, one or two rooms for 150-200 poster boards altogether, and a room for the Exhibition. Between 1000 and 1500 attendees should be assumed.

** For reference, the costs of the 2007 and 2006 meeting facilities and associated expenditures are listed in the table.

SUMMARY IN US DOLLARS	07 - Bangkok (5 days)	06 – Singapore (4.5 days)
Meeting Facilities	101,377.83	71,879.01
AV & Technical Supplies	21,678.79	15,437.16
Manpower	13,561.00	10,163.77
Socials & Catering	37,105.18	23,149.86

1.0 Notification of your intent to propose.

A notice of your intent to submit a venue proposal must be sent to the Secretariat Office by **Monday – 21 April, 2008**. This is required for planning purposes.

2.0 Personal Particulars & Contact Details

In your Notice of Intent, please provide contact details and particulars of the person(s) making the proposal and also of the presenter if not one of the group proposing.

The information requirements are as follows:

Name & Job Title:

Organization Name & Address:

Email:

Office Tel:

Cell Phone:

Hotel in Busan:

Hotel Address:

Hotel Telephone Number:

3.0 AV Requirements

Standard lap top computer, LCD projector and screen will be provided for the presentation. Please request early if you have other AV requirements.

A. Nishida

President, AOGS