Election & General Assembly Schedules

General Assembly
31 July, Tuesday
14:00 – 18:00, The Ballroom

Ballot Box Opens
1 August, Wednesday,
09:00, Information & Assistance Desk, The Plaza

Ballot Box Closes
3 August, Friday
16:00, Information & Assistance Desk, The Plaza

Announcement of Results
3 August, Friday
18:00, MR1

Council Meetings

Pre-Conference Meeting
30 July, Monday
13:30, QSNCC, Boardroom 6

Post-Conference Meeting
5 August, Sunday
09:00, Four Seasons Hotel, Mullika

Section Business Meetings

Atmospheric Science (AS)  Planetary Science (PS)
1 August, Wednesday 3 August, Friday

Hydrological Science (HS)  Solid Earth Science (SE)
2 August, Thursday 1 August, Wednesday
15:00 - 16:00, MR4 12:30 – 13:45, BR4

Ocean Science (OS)  Solar Terrestrial Science (ST)
2 August, Thursday 1 August, Wednesday
12:30 – 13:45, BR2 12:30 – 13:45, MR1
Speaker Guides

Speaker Ready Room (Lotus Room, Lotus A)
Speakers may review presentation materials in this room.
- 31 July, Tuesday
  From 08:30 to 14:00
- 1 August, Wednesday to 3 August, Friday
  From 08:30 to 17:45
- 4 August, Saturday
  From 08:30 to 15:30

Presentation Time Slots (Actual may vary – Please check session schedules)
AM1: 08:30 – 10:30  PM1: 14:00 – 15:30
AM2: 11:00 – 12:30  PM2: 16:00 – 17:45

Oral Presentation
1. Presentation ID – How to Read
   AS03 – 31 – AM1 – MR3 - 001
   
<table>
<thead>
<tr>
<th>Session Code</th>
<th>Conference Day</th>
<th>AM Session 1</th>
<th>Room</th>
<th>Presentation Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS03</td>
<td>D1</td>
<td>AM1</td>
<td>MR3</td>
<td>001</td>
</tr>
</tbody>
</table>

2. Prepare Your Presentation
   Length of presentation material should be in accordance with your time allotted. You are requested to load your presentation material if it is PowerPoint before the session starts.

3. Determine Your Audio Visual Needs
   All meeting rooms are equipped with the following audio-visual equipment:
   1-LCD Projector
   1-Windows-based PC
   1-Screen
   1-Laser Pointer

   The computers in the meeting rooms are being provided to Windows-based PC users. The PC will be configured with Microsoft Windows XP Professional operating system as well as with Microsoft Office XP.

4. Create a Backup Copy of Your Presentation
   We recommend that you bring at least 2 copies of your presentation to the meeting for backup purposes. Thumb drives, CD-R and CD-RW are acceptable.

5. Give Your Presentation
   - Be considerate to the other speakers and audience by staying within your allocated time. The allocated time for your presentation includes a discussion and a changeover to the next speaker. Session Chairs will hold you to the allotted time. This is essential to ensure adequate time for questions and discussion as well as adherence to the schedule.
   - Please discuss the same material as reported in your abstract submission. At the end of the meeting, all presentation files will be destroyed.
Poster Presentations
Poster sessions will be located together with the exhibition at the Plaza. Feel free to approach the Poster Help Desk for further enquiries and assistance.

1. Presentation ID – How to Read
   
<table>
<thead>
<tr>
<th>Session Code</th>
<th>Conference Day</th>
<th>PM Session</th>
<th>Poster</th>
<th>Serial Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS02</td>
<td>D3</td>
<td>PM2</td>
<td>P</td>
<td>019</td>
</tr>
</tbody>
</table>

2. Prepare Your Poster
   - Display area on the poster board is 1 metre high by 2.5 metres wide.
   - The presentation must cover the same material as the abstract submitted.
   - Place your Paper ID, Paper Title and Authors’ names prominently at the top of the poster to allow viewers to identify your paper easily.
   - Highlight the Authors’ names, e-mail and address information in case the viewer is interested in contacting you for more information.
   - You have complete freedom in displaying your information in figures, tables, text, photographs, etc in the poster.
   - Include the background of your research followed by results and conclusions. A successful poster presentation depends on how well you convey information to an interested audience.

3. Set Up and Remove Your Poster
   - Posters should be set up at the start of the assigned day and be on display for 2 days, i.e. on the day of setup and the following day.
   - Adhesive tapes and scissors are available at the Poster Help Desk, nearby the poster boards. If you have special needs for your poster presentation, please bring those supplies with you to the meeting.
   - Posters must be removed after the second day of display between 18:00 and 18:30.
   - Posters remaining after these times will be removed. AOGS 2007 in Bangkok will not be responsible for posters and materials left on poster boards after the stated hours.

   **Set up**  
   **Tear Down**
   
<table>
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<tr>
<th>Group 1 Posters</th>
<th>1 August, Wed, 10:30 to 12:30</th>
<th>2 August, Thu, 18:00 to 18:30</th>
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</thead>
<tbody>
<tr>
<td>Group 2 Posters</td>
<td>3 August, Fri, 10:30 to 12:30</td>
<td>4 August, Sat, 18:00 – 18:30</td>
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4. Poster Viewing/ Presentation Times
   - Interactive forum is as scheduled and presenters are required to be at their posters according to poster viewing times which are as stated in the session schedules.
31 July, Tuesday

AOGS 2007 General Assembly & Welcome Reception
From 14:00, The Ballroom

Listen to Axford Lectures by Dr Bhichit Rattakul and Prof Susumu Kato, the AOGS President’s and LAC Chair’s Welcome Addresses and a speech by our Guest of Honour. AOGS Annual General Meeting will also be held here.

Don’t miss the chance to meet the Election Candidates, and watch “The Capture of Supan Matcha and the Birth of Matchanu”, a puppet show excerpt from the Great Ramayana epic, fruit carving and food demonstration, brought to you by the Thailand Convention & Exhibition Bureau (TCEB).

1 August, Wednesday

<table>
<thead>
<tr>
<th>Poster Presentations</th>
<th>Section Business Meetings</th>
<th>Section Lectures</th>
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</thead>
<tbody>
<tr>
<td>IWG 04</td>
<td>ST – MR1</td>
<td>ST – MR1</td>
</tr>
<tr>
<td>11:00 – 12:30</td>
<td>AS – MR3</td>
<td>OS – MR 2</td>
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<tr>
<td>PS Group 1</td>
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<td></td>
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<tr>
<td>14:00 – 15:30</td>
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<tr>
<td>OS/ST Group 1</td>
<td></td>
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<tr>
<td>16:00 – 17:45</td>
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2 August, Thursday

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<thead>
<tr>
<th>Poster Presentations</th>
<th>Section Business Meetings</th>
<th>Section Lectures</th>
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<tbody>
<tr>
<td>AS/HS/SE Group 1</td>
<td>SE – BR4</td>
<td>AS – MR3</td>
</tr>
<tr>
<td>16:00 – 17:45</td>
<td>OS – BR2</td>
<td>SE – BR4</td>
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<tr>
<td></td>
<td>HS – MR4</td>
<td>HS – MR4</td>
</tr>
</tbody>
</table>

3 August, Friday

<table>
<thead>
<tr>
<th>Poster Presentations</th>
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<th>Section Lectures</th>
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</thead>
<tbody>
<tr>
<td>IWG06</td>
<td>PS – MR2</td>
<td>PS – MR2</td>
</tr>
<tr>
<td>14:00 – 15:30</td>
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<tr>
<td>PS/OS/ST Group 2</td>
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<td>16:00 – 17:45</td>
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4 August, Saturday

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<thead>
<tr>
<th>Poster Presentations</th>
<th>Section Business Group 2</th>
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</thead>
<tbody>
<tr>
<td>IWG11</td>
<td>AS/HS/SE Group 2</td>
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<tr>
<td>14:00 – 15:30</td>
<td>16:00 – 17:45</td>
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Exhibition & Geosciences Showcase End 15:30
Event Tear Down from 16:00
Services & Help Desks

Registration Hours
Registration desks are located at the Plaza throughout the conference. Admission to all sessions and hosted functions requires identification. Please wear your name badges at all times.

- 30 July, Monday
  Opens 15:00 to 18:00
- 31 July, Tuesday
  Opens 08:00 to 14:00 and 18:00 – 20:00
- 1 August, Wednesday to 3 August, Friday
  Opens 08:30 to 18:00
- 4 August, Saturday
  Opens 08:30 – 15:30

Information & Assistance
The Information & Assistance (I&A) desk is located at the Plaza and opens 08:00 to 18:00 daily.

Poster Help Desk
This is located by the poster area at the Plaza and opens during poster set-up hours only. After this time, please approach Information & Assistance if help is needed.

- 1 August, Wednesday to 3 August, Friday
  Opens 10:30 to 12:30

Internet Access
Internet access is available at the Plaza, from 08:00 to 18:00 daily.

Coffee/ Tea Breaks

- 31 July, Tuesday
  From 10:30 to 11:00 at The Plaza
  From 15:15 to 16:00 at The Ballroom Foyer
- 1 August, Wednesday to 4 August, Saturday
  From 10:30 to 11:00 and 15:30 to 16:00 at The Plaza

Travel & Tours
The travel & tour desk is located at the Plaza, from 08:30 to 18:00 daily.
Getting to QSNCC

- **By BTS Skytrain**
  Exit at Asoke Station and take the subway, bus or taxi to QSNCC

- **By MRT Subway**
  Exit at Queen Sirikit National Convention Centre Station

- **By Bus**
  Buses 45, 46, 109, 115, 116 and air-conditioned buses 22, 185, and 507

- **By Taxi**
  Taxis are another convenient way to get to and from QSNCC

- **By Personal Car**
  There is an on-site car parking space for 1,500 vehicles adjacent to QSNCC

- **By QSNCC Shuttle Service**
  QSNCC Shuttle Service transports clients from the parking area to QSNCC
Useful Telephone Numbers

Conference Secretariat – Meeting Matters International
Cheng-Hoon KHOO General Manager
Tel: (65) 9819 9462 Email: secretariat@asiaoceania.org

Rong Rong GWEE Event Manager
Tel: (65) 9125 9191 Email: rong@meetmatt.net

Celine HUM Exhibition & Customer Care
Tel: (65) 9125 9393 Email: celine@meetmatt.net

Sok Ching LIM Payment Onsite
Tel: (65) 9125 9090 Email: sokching@meetmatt.net

Queen Sirikit National Convention Center
60 New Rachadapisek Rd. Klongtoey, Bangkok 10110, Thailand
Tel: 66 (0) 2229 3000 Email: info@qsncc.co.th
Fax: 66 (0) 2229 3315 Website: http://www.qsncc.com/

Host Hotels
The Westin Grande Sukhumvit Hotel: 66 (2) 207 8000
Four Seasons Hotel Bangkok: 66 (2) 250-1000
Grand Mercure Fortune Bangkok: 66 (0) 2641-1500
Somerset Lake Point Bangkok: 66 (2) 663 1234

Emergency Telephone Numbers
Mobile Police: 191 Ambulance: 0 2255 1133-6
Fire Brigades: 199 Tourist Service Centre: 1672
Tourist Police: 1155 Immigration Bureau: (662) 287 3101-10
Highway Patrol: 1193 Crime Suppression: 195 or (662) 513 3844